

BYLAWS
OF
OTIPEMISIWAK MÉTIS GOVERNMENT -
DISTRICT COUNCIL OF ST. ALBERT MÉTIS DISTRICT

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ARTICLE 1 NAME OF THE DISTRICT COUNCIL

- 1.1 This document gives authority and responsibility to the Otipemisiwak Métis Government - District Council of St. Albert Métis District.
- 1.2 The name of the District Council under Article 1.1 of these Bylaws may only be changed in accordance with Otipemisiwak Métis Government Laws.

ARTICLE 2 THE DISTRICT COUNCIL'S ROLE

- 2.1 The Citizens of the District intend that the District Council is and will be a branch and governance structure of the Otipemisiwak Métis Government and a part of the legal and administrative arm of the Otipemisiwak Métis Government and, subject only to the requirements of the Act, the District Council will be governed by and will conduct its affairs pursuant to these Bylaws, Otipemisiwak Métis Government Laws, and the Constitution.
- 2.2 The District Council will adhere to and abide by all Otipemisiwak Métis Government Laws insofar as they relate to or concern the District Council, as if those Otipemisiwak Métis Government Laws formed part of these Bylaws.
- 2.3 When a treaty between the Crown and Métis Nation within Alberta comes into effect, the treaty and federal implementation legislation will recognize the legal status and capacity of the Otipemisiwak Métis Government and its governance structures (including the District Council), and the District Council will be continued under federal law or wound down, as to be determined by the Citizens of the District.
- 2.4 The Citizens of the District willingly and exclusively mandate the District Council to serve, together with the Association, as the legal and administrative arm of the Otipemisiwak Métis Government to represent the Citizens of the District in relation to:
 - (a) the purpose, goals, and responsibilities of the Otipemisiwak Métis Government as set out in the Constitution; and
 - (b) the collectively-held Métis rights, interests, and claims of the Citizens of the District, their Métis communities, and the Métis Nation within Alberta.
- 2.5 The District Council is authorized to represent the Métis collective within St. Albert Métis District as a part of the Métis Community of the North Saskatchewan River Territory.
- 2.6 Nothing in these Bylaws extinguishes, defines, creates, modifies, limits, restricts, or surrenders any rights, interests, or claims of the Métis Nation within Alberta or of any Citizen, including the inherent rights to self-determination and self-government.

ARTICLE 3 INTERPRETATION

3.1 In these Bylaws:

- (a) “**Act**” means the *Societies Act* (Alberta), as it may be amended from time to time;
- (b) “**Annual District Gathering**” means the annual general meeting of the Citizens of the District;
- (c) “**Association**” means the Métis Nation of Alberta Association, which serves as the legal and administrative arm of the Otipemisiwak Métis Government;
- (d) “**Association Bylaws**” means the bylaws of the Association;
- (e) “**Citizen**” means a citizen of the Métis Nation within Alberta, being a member of the Association;
- (f) “**Citizens’ Council**” means the Citizens’ Council of the Association, being its board of directors;
- (g) “**Citizen of the District**” means a member of the District Council, being a Citizen who ordinarily resides in the District;
- (h) “**Constitution**” means the Otipemisiwak Métis Government Constitution, as ratified by the Citizens in November 2022, which is publicly available in the Otipemisiwak Métis Government’s online Registry of Laws;
- (i) “**District**” means St. Albert Métis District, as defined in Otipemisiwak Métis Government Laws;
- (j) “**District Council**” means the Otipemisiwak Métis Government - District Council of St. Albert Métis District which is a branch and governance structure of the Otipemisiwak Métis Government and a part of the legal and administrative arm of the Otipemisiwak Métis Government;
- (k) “**District Councillors**” means the board of directors of the District Council, to be comprised of a District Captain, District Secretary, District Treasurer, and any additional District Councillors as set out in these Bylaws;
- (l) “**Judicial Branch**” means one or more dispute resolution bodies created in accordance with Chapter 17 of the Constitution and Article 8 of the Association Bylaws;
- (m) “**ordinarily reside**” has the same definition as the definition of ordinary residence or residence under Otipemisiwak Métis Government Laws;

- (n) **“Otipemisiwak Métis Government”** means the Métis government that is the successor to the Métis Nation of Alberta and is exclusively authorized to represent the Métis Nation within Alberta, and that from that time relies on the Association, together with the District Councils, as its legal and administrative arm;
 - (o) **“Otipemisiwak Métis Government Law”** means a resolution adopted and designated as an Otipemisiwak Métis Government Law by the Citizens’ Council for purposes of the Association Bylaws and the Constitution; and
 - (p) **“Special District Gathering”** means a meeting of the Citizens of the District other than the Annual District Gathering.
- 3.2 Unless otherwise provided for in these Bylaws, all words and phrases used in these Bylaws will have a meaning consistent with the meaning of such words and phrases in the Constitution, Otipemisiwak Métis Government Laws, the Association Bylaws, or the Act, as applicable.
- 3.3 For greater certainty, a reference in these Bylaws to Otipemisiwak Métis Government Laws includes reference to:
- (a) any amendments to that Otipemisiwak Métis Government Law;
 - (b) all Schedules to that Otipemisiwak Métis Government Law; and
 - (c) any regulations made under that Otipemisiwak Métis Government Law.
- 3.4 Any reference to day(s) or time(s) in these Bylaws will be computed in accordance with Otipemisiwak Métis Government Laws.
- 3.5 In order that the District Council may give effect to and uphold the Constitution in accordance with the democratic and collective will of the Citizens of the District, the following will apply throughout these Bylaws:
- (a) these Bylaws are to be interpreted and applied in a manner consistent with the Constitution and Otipemisiwak Métis Government Laws as may be in force from time to time;
 - (b) if there is a conflict between these Bylaws and the Constitution or an Otipemisiwak Métis Government Law, these Bylaws will be invalid to the extent of the conflict, subject only to the requirements of the Act;
 - (c) all rules, regulations, policies, procedures, and standards enacted by the District Councillors are to be interpreted in a manner consistent with the Constitution and Otipemisiwak Métis Government Laws;
 - (d) if there is a conflict between any rule, regulation, policy, procedure, or standard enacted by the District Councillors and the Constitution or an Otipemisiwak Métis

Government Law, the rule, regulation, policy, procedure, or standard will be invalid to the extent of the conflict, subject only to the requirements of the Act; and

- (e) the Citizens' Council may resolve any uncertainty or ambiguity concerning the interpretation and application of the Constitution to the District Council, subject only to decisions and determinations of the Judicial Branch.

ARTICLE 4 CITIZENSHIP (DISTRICT COUNCIL MEMBERSHIP)

- 4.1 A Citizen of the District is a Citizen who ordinarily resides in the District.
- 4.2 A Citizen of the District will cease being a Citizen of the District upon the occurrence of:
 - (a) the Citizen of the District ceasing to be a Citizen; or
 - (b) the Citizen of the District ceasing to ordinarily reside in the District.
- 4.3 Every Citizen of the District will have those rights and obligations as set out in the Constitution, Otipemisiwak Métis Government Laws, and elsewhere in these Bylaws, in addition to any other rights and obligations afforded to them under the Act.
- 4.4 No membership dues, fees, or consideration will be payable by any Citizen of the District to the District Council in order to become a Citizen of the District.

ARTICLE 5 ELECTION OF DISTRICT COUNCILLORS (DISTRICT COUNCIL'S BOARD OF DIRECTORS)

- 5.1 The District Councillors of the District Council of St. Albert Métis District must consist of a minimum of six (6) and a maximum of eight (8) District Councillors, as follows:
 - (a) a District Captain, a District Secretary, and a District Treasurer; and
 - (b) up to five (5) additional District Councillors.

For further clarity, and notwithstanding the number of District Councillors prescribed by this Article 5.1, the Local Council of Metis Nation of Alberta Association Local Council St. Albert - Sturgeon County shall, in accordance with Article 26.2(a), serve as the District Council, and the President thereof shall serve as the District Captain, until such time as the first election of District Councillors is held.

- 5.2 Only Citizens of the District may be elected as District Councillors. To be a District Councillor, a Citizen of the District must meet any qualifications concerning eligibility for District Councillors as set out in Otipemisiwak Métis Government Laws and these Bylaws. For greater certainty, the provisions of the *Elections and Referenda Act* concerning the election of Citizens' Representatives apply to the election of District Councillors unless otherwise provided for in these Bylaws or rules adopted by the District Council.

- 5.3 With the exception of candidates seeking nomination for the office of District Captain, candidates seeking nomination for a District Councillor office shall not be subject to the eligibility qualification requirements contained in subsections 36(1)(e) and 36(2)(c) of the *Elections and Referenda Act* (related to conviction of a criminal offence without pardon or record suspension and payment of a deposit as part of the candidate nomination process, respectively).
- 5.4 All Citizens of the District sixteen (16) years of age or older and eligible to vote in an election for District Councillors under Otipemisiwak Métis Government Laws may vote in an election for District Councillors.
- 5.5 Elections of District Councillors will be held in accordance with Otipemisiwak Métis Government Laws.
- 5.6 The District Captain is elected by the eligible Citizens of the District.
- 5.7 District Councillors, other than the District Captain, are elected as follows:
- (a) two (2) District Councillors ordinarily residing in the St. Albert Area, as defined in Appendix B of these Bylaws, to be elected by the eligible Citizens of the District ordinarily residing in St. Albert Area;
 - (b) two (2) District Councillors ordinarily residing in the Sherwood Park Area, as defined in Appendix B of these Bylaws, to be elected by the eligible Citizens of the District ordinarily residing in Sherwood Park Area;
 - (c) one (1) District Councillor ordinarily residing in the Sturgeon County Area, as defined in Appendix B of these Bylaws, to be elected by the eligible Citizens of the District ordinarily residing in the Sturgeon County;
 - (d) one (1) District Councillor ordinarily residing in the Fort Saskatchewan Area, as defined in Appendix B of these Bylaws, to be elected by the eligible Citizens of the District ordinarily residing in the Fort Saskatchewan;
 - (e) one (1) District Councillor ordinarily residing in the Leduc Area, as defined in Appendix B of these Bylaws, to be elected by the eligible Citizens of the District ordinarily residing in the Leduc Area; and
 - (f) one (1) District Councillor ordinarily residing in the Camrose Area, as defined in Appendix B of these Bylaws, to be elected by the eligible Citizens of the District ordinarily residing in the Camrose Area.

For greater certainty, nothing in the list provided in this Article 5.7 is intended to increase the maximum number of District Councillors as provided for in Article 5.1, and any District Councillor elected under this Article 5.7 is eligible for appointment to an office referenced in Article 5.1(a) in accordance with Article 5.10.

- 5.8 If there are no candidates for any District Councillor office set out in Article 5.7 to be filled in an election for the District Council, the Chief Electoral Officer must set a new date for the receipt of nominations for that election.
- 5.9 If, after a date set under Article 5.8, there are still no candidates for a District Councillor office to be filled in the election, the Chief Electoral Officer must:
- (a) discontinue the election for that office; and
 - (b) open nominations for a by-election for that office once a year until that elected office is filled.
- 5.10 The District Secretary and District Treasurer will be appointed in accordance with Otipemisiwak Métis Government Laws from among the elected District Councillors.
- 5.11 District Councillors may be eligible for re-election.
- 5.12 Subject to Article 5.13, the term of a District Councillor will ordinarily be four (4) years, and the term of a District Councillor will commence and end in accordance with Otipemisiwak Métis Government Laws and these Bylaws.
- 5.13 The term of a District Councillor elected in the first election for District Council will be the balance of the term remaining until the next election for that District Councillor's office.

ARTICLE 6 AUTHORITIES AND RESPONSIBILITIES OF THE DISTRICT COUNCIL

- 6.1 The authority and responsibility of the District Council extends to the following matters:
- (a) the operation of the District Council, including the holding of meetings, elections, financial management, accountability, and reporting to the Citizens of the District;
 - (b) administration of the business of the District Council;
 - (c) the conduct of consultation and accommodation with the Crown, industry, and other Indigenous groups on behalf of the Citizens of the District regarding their rights, claims, and interests;
 - (d) environmental monitoring in relation to the District;
 - (e) repatriation, ownership, and management of lands for the use and benefit of the Citizens of the District;
 - (f) overseeing Institutions to develop and deliver programs and services for the benefit of the Citizens of the District;

- (g) consulting with the Citizens of the District regarding and voting on ratification of any modern-day treaty or land claims agreement with the Crown negotiated by the Otipemisiwak Métis Government on behalf of the Métis Nation within Alberta;
- (h) authority and responsibility regarding specified matters as delegated by the Citizens' Council; and
- (i) instituting and amending policies in relation to the above listed matters provided that such policies are consistent with applicable Otipemisiwak Métis Government Laws.

ARTICLE 7 POWERS AND DUTIES OF DISTRICT COUNCILLORS

- 7.1 Subject to these Bylaws, the District Councillors will have the power to manage the affairs of the District Council in accordance with the Constitution, Otipemisiwak Métis Government Laws, and the Act.
- 7.2 The District Captain, the District Secretary, and the District Treasurer will have those duties as set out in Otipemisiwak Métis Government Laws.
- 7.3 The District Councillors shall establish the role of "Elders/Knowledge Keepers", with the individuals appointed to such roles acting in the role of advisor to the District Council. The District Council may establish certain duties and responsibilities in respect of such role, provided such duties and responsibilities are not contrary to the Constitution, Otipemisiwak Métis Government Laws, these Bylaws, and the Act.

ARTICLE 8 VACANCIES OF DISTRICT COUNCILLORS

- 8.1 In the event of a vacancy in the office of a District Councillor, a by-election for that office may be held as required in accordance with Otipemisiwak Métis Government Laws.
- 8.2 If at any time there are fewer than the minimum number of required District Councillors, the District Councillors must do only those things and take only those steps as permitted under Otipemisiwak Métis Government Laws, except as otherwise provided for herein.

ARTICLE 9 REMUNERATION OF THE DISTRICT COUNCILLORS

- 9.1 The District Captain must be remunerated and may be reimbursed for reasonable expenses in accordance with Otipemisiwak Métis Government Laws.
- 9.2 District Councillors, other than the District Captain, may be remunerated and reimbursed for reasonable expenses as determined by the District Councillors.

ARTICLE 10 MEETINGS OF THE DISTRICT COUNCILLORS

- 10.1 Voting at meetings of the District Councillors will be conducted as follows:
- (a) only District Councillors may vote at a District Council Meeting;
 - (b) subject to paragraph (c), each District Councillor has one (1) vote for each motion at a District Council Meeting; and
 - (c) the District Councillor presiding over a District Council Meeting may only vote to break a tie.
- 10.2 Procedure for meetings of District Councillors will be as set out in Otipemisiwak Métis Government Laws and these Bylaws.
- 10.3 A quorum at any meeting of the District Councillors will be a majority of the District Councillors.
- 10.4 Notice of all meetings of the District Councillors will be given to each District Councillor at least five (5) days before the meeting. Notice may be delivered, mailed, or sent by electronic means.
- 10.5 A meeting of the District Councillors may be held without notice if all District Councillors are present or those present have waived notice and those absent have signified their consent in writing to the meeting being held in their absence without notice.
- 10.6 No error or omission in giving notice of a meeting of District Councillors will invalidate such meeting or make void any proceedings taken at such meeting. A District Councillor may, on their own behalf, at any time waive notice of any irregularity in respect of any such meeting and the District Councillors may ratify, approve, and confirm any or all proceedings of such meeting.
- 10.7 The District Captain will chair meetings of the District Councillors. If the District Captain is unable to chair a meeting of the District Councillors, the District Captain may, at their discretion, appoint another District Councillor to chair the meeting and absent such appointment the District Councillors may appoint a chair for a meeting.
- 10.8 A meeting of District Councillors may be held fully or partially by way of electronic means or other communication medium if all persons attending the meeting, whether in person or through such electronic means or other communication medium, are able to participate in the meeting.
- 10.9 A District Councillor participating in a District Council meeting by electronic means or other communication medium that permits all persons participating in the meeting to communicate is deemed to be present in person at the meeting.

10.10 Resolutions in writing signed by all District Councillors will be as effective as a resolution passed at a meeting of the District Councillors duly convened and held.

10.11 There will be no voting by proxy.

ARTICLE 11 CONDUCT OF DISTRICT COUNCILLORS

11.1 A District Councillor will at all times abide with Otipemisiwak Métis Government Laws concerning the conduct of District Councillors, including the Code of Ethics referred to in Chapter 26 of the Constitution.

ARTICLE 12 REMOVAL OR SUSPENSION OF DISTRICT COUNCILLORS

12.1 A District Councillor may be suspended or removed from office in accordance with Otipemisiwak Métis Government Laws.

ARTICLE 13 ANNUAL DISTRICT GATHERING

13.1 An Annual District Gathering will be held each calendar year on a date to be determined by the District Councillors in accordance with Otipemisiwak Métis Government Laws.

13.2 Procedure for meetings of Annual District Gatherings will be as set out in Otipemisiwak Métis Government Laws and these Bylaws.

13.3 The minimum requirements for notice of Annual District Gatherings will be as set out in Otipemisiwak Métis Government Laws and the Act.

13.4 Notice of any Annual District Gathering may be provided to any Citizen of the District by email or post delivered to their most recent address as shown in the records of the Otipemisiwak Métis Government. Notwithstanding the forgoing, notice will be deemed sufficiently provided if given by newspaper or other media as determined by the District Councillors. Citizens of the District will be deemed to have received notice within twenty-one (21) days of the date of publication or mailing, or on the same day as the date on which notice is given by email or other electronic means.

13.5 No error or omission in giving notice of an Annual District Gathering will invalidate the Annual District Gathering or make void any proceedings taken at that Annual District Gathering. A Citizen of the District may, on their own behalf, at any time waive notice or any irregularity in respect of any such meeting and the Citizens of the District may ratify, approve, and confirm any or all proceedings of such Annual District Gathering.

13.6 Subject to any minimum requirement for quorum under Otipemisiwak Métis Government Laws, the requirements for quorum at Annual District Gatherings will be twenty-five (25) Citizens of the District eligible to vote in accordance with Otipemisiwak Métis Government Laws.

- 13.7 The rights of participation at Annual District Gatherings will be as set out in Otipemisiwak Métis Government Laws.
- 13.8 The District Councillors may recommend the order of business to be considered at the Annual District Gathering, which the Citizens of the District may approve or reject, and if rejected, the Citizens of the District may approve a separate order of business.
- 13.9 An Annual District Gathering may be held either fully or partially by way of electronic means or other communication medium if all Citizens of the District attending the Annual District Gathering, whether in person or through such electronic means or other communication medium, are able to participate in the Annual District Gathering.
- 13.10 A Citizen of the District participating in an Annual District Gathering by electronic means or other communication medium that permits all Citizens of the District participating in the Annual District Gathering to communicate is deemed to be present in person at the Annual District Gathering.

ARTICLE 14 VOTING AT ANNUAL DISTRICT GATHERINGS

- 14.1 All Citizens of the District who meet the eligibility criteria set out in Otipemisiwak Métis Government Laws will be eligible to vote at Annual District Gatherings.
- 14.2 Decision-making will be made in accordance with Otipemisiwak Métis Government Laws.
- 14.3 Every motion at an Annual District Gathering must be decided by ordinary resolution unless otherwise required by the Act, Constitution, Otipemisiwak Métis Government Law, or the Bylaws.
- 14.4 Citizens of the District will be entitled to vote at Annual District Gatherings in accordance with Otipemisiwak Métis Government Laws.
- 14.5 The following resolutions at an Annual District Gathering must be decided by special resolution:
- (a) resolutions that the Act specifies must be approved by special resolution; and
 - (b) resolutions approving or authorizing special projects or purchases with a monetary value greater than \$500,000.00.
- 14.6 Every question or resolution presented at an Annual District Gathering will be decided:
- (a) by a show of hands, unless a secret ballot vote has been demanded in accordance with paragraph (b) below; or
 - (b) by a secret ballot vote if immediately following a vote by way of show of hands, the Citizens of the District entitled to vote adopt an ordinary resolution calling for

a secret ballot vote. There will be no debate on that ordinary resolution and the vote on that ordinary resolution will be held by way of show of hands.

- 14.7 If a question or resolution is decided by a show of hands and not a secret ballot vote, a declaration by the person chairing the meeting that a question or resolution has been carried or lost and an entry to that effect in the minutes of the meeting will be sufficient evidence of the fact without proof of the number or proportion of the votes.
- 14.8 Any Citizen of the District attending an Annual District Gathering by electronic means or other communication medium who is entitled to vote at the meeting may vote by any electronic means or other communication medium that the District Councillors have made available for that purpose, and any such vote shall be counted as if made in person at the meeting by a show of hands or secret ballot.
- 14.9 There will be no voting by proxy.

ARTICLE 15 SPECIAL DISTRICT GATHERINGS

- 15.1 Unless otherwise provided for in this Article, Special District Gatherings will be governed in the same manner as Annual District Gatherings. Therefore, Article 13 will also govern Special District Gatherings, except to the extent it is in conflict with this Article.
- 15.2 No business will be transacted or considered at any Special District Gathering except in accordance with Otipemisiwak Métis Government Laws.
- 15.3 A Special District Gathering will be called by the District Councillors as follows:
- (a) Upon receipt of a written request to call a Special District Gathering signed by a minimum of twenty-five (25%) percent of the Citizens of the District eligible to vote at a Special District Gathering; or
 - (b) Upon a resolution approved at a meeting of the District Councillors where:
 - (i) proper notice of the meeting has been given; and
 - (ii) seventy-five (75%) percent of the District Councillors are present; and
 - (iii) seventy-five (75%) percent of the District Councillors vote in favour of the resolution to hold a Special District Gathering.

ARTICLE 16 VOTING AT A SPECIAL DISTRICT GATHERING

- 16.1 Voting at Special District Gatherings will be the same as voting at Annual District Gatherings. Therefore, Article 14 will also govern voting at Special District Gatherings.

ARTICLE 17 RULES OF ORDER

- 17.1 Robert's Rules of Order will govern proceedings of Annual District Gatherings, Special District Gatherings, and meetings of the District Councillors insofar as they may apply without coming into conflict with these Bylaws, the Constitution, or any Otipemisiwak Métis Government Law.
- 17.2 The District Councillors may adopt their own Métis Rules of Order that will govern the proceedings of the Annual District Gatherings, Special District Gatherings, or meetings of the District Councillors, replacing the use of Robert's Rules of Order insofar as they may apply without coming into conflict with these Bylaws, the Constitution, or any Otipemisiwak Métis Government Law.

ARTICLE 18 IMMUNITY

- 18.1 No proceedings lie against:
- (a) a District Councillor; or
 - (b) against a person acting for or under the direction of such persons;
- in accordance with Otipemisiwak Métis Government Laws.

ARTICLE 19 FULL AND FINAL DETERMINATION OF DISPUTES

- 19.1 The Judicial Branch will be the dispute resolution body for the District Council with such jurisdiction and powers as set out in Otipemisiwak Métis Government Laws, which for certainty includes the jurisdiction and power to decide and prescribe the resolution of any and all disputes arising out of the affairs of the District Council, the affairs between the District Council and the Association or any other District Council(s), and the affairs between any Citizen and the District Council.
- 19.2 For greater certainty, the Judicial Branch is intended to and serves as the chosen method of dispute resolution for the District Council pursuant to section 22 of the Act.
- 19.3 None of these Bylaws, the Constitution, or the fact of a Citizen becoming a Citizen of the District is intended to create a contractual relationship between the Citizen of the District and the District Council, any other Citizen of the District, the Association, or any Institution. For greater certainty, Citizens of the District do not, by sole virtue of being Citizens of the District, possess any property or contractual rights with the District Council, Institutions, or the Association. Nor does the District Council, by sole virtue of being a District Council, possess any property or contractual rights with the Association or its Institutions.

ARTICLE 20 BORROWING POWER

20.1 For the purpose of carrying out its authority and responsibilities, the District Council may borrow or raise or secure payment of money in such manner as the District Councillors see fit and in particular by the issue of debentures, but debentures may be issued only by Special Resolution of the Citizens of the District at an Annual District Gathering or Special District Gathering.

ARTICLE 21 AUDIT OF ACCOUNTS AND FINANCIAL RECORDS OF THE DISTRICT COUNCIL

21.1 The District Councillors shall at all times ensure compliance by the District Council with any Otipemisiwak Métis Government Laws (including any regulations and policies established under such Otipemisiwak Métis Government Laws) concerning the financial reporting, auditing, and financial management of the District Council.

21.2 The fiscal year of the District Council will end on the 31st day of March in each year.

21.3 The books, accounts, and records of the District Council will be audited at least once yearly in accordance with Otipemisiwak Métis Government Laws (including any regulations and policies established under such laws) and the Act.

21.4 A financial statement setting out the District Council's income, disbursements, individual expenses of the District Councillors, assets, and liabilities will be audited and signed by the District Council's auditor and presented at the Annual District Gathering in accordance with Otipemisiwak Métis Government Laws.

ARTICLE 22 BOOKS AND RECORDS OF THE DISTRICT COUNCIL

22.1 The District Councillors will ensure that all necessary books and records of the District Council required by these Bylaws or any applicable statute or Otipemisiwak Métis Government Law, are regularly and properly kept in accordance with Otipemisiwak Métis Government Laws and the Act.

22.2 In addition to requirements established through policies by the District Councillors:

- (a) responsibility for keeping and maintaining minutes of the District Council, the Annual District Gatherings, and any Special District Gatherings will be as set out in Otipemisiwak Métis Government Laws; and
- (b) responsibility for keeping or causing to be kept a full and accurate account of receipts and disbursements and books belonging to the District Council will be as set out in Otipemisiwak Métis Government Laws.

- 22.3 All accounting records and other books and records of the District Council will be kept at such place in the Province of Alberta as the District Councillors may decide and must at all times be open for inspection by any Citizen upon written application to the District Councillors.

ARTICLE 23 EXECUTION OF CONTRACTS AND OTHER DOCUMENTS

- 23.1 Contracts and other documents requiring the signature of the District Council must be executed in accordance with Otipemisiwak Métis Government Laws.

ARTICLE 24 SEAL

- 24.1 The District Council will have a seal in accordance with Otipemisiwak Métis Government Laws, and the seal will be kept, and used in accordance with Otipemisiwak Métis Government Laws.

ARTICLE 25 AMENDMENTS TO THE DISTRICT COUNCIL'S BYLAWS

- 25.1 These Bylaws may be rescinded, altered, or added to only by:
- (a) special resolution of the Citizens of the District passed at a District Gathering; and
 - (b) resolution of the Citizens' Council ratifying the special resolution of the Citizens of the District, whose ratification shall not be withheld unless the Bylaws do not conform to the Constitution or Otipemisiwak Métis Government Law.

ARTICLE 26 TRANSITION

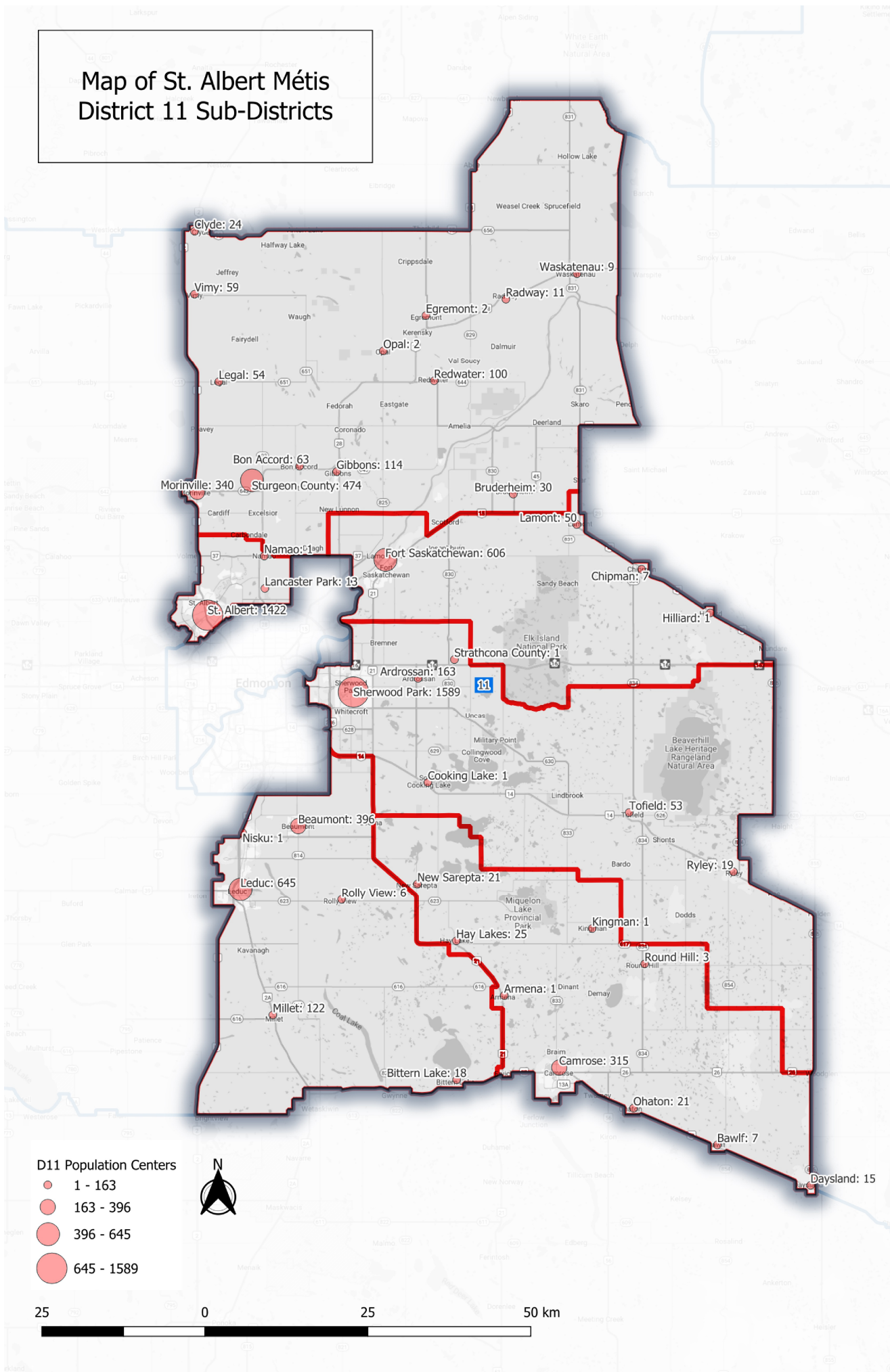
- 26.1 The District Council is the society incorporated under the *Societies Act*, RSA 2000, c S-14 that was formerly known as Metis Nation of Alberta Association Local Council St. Albert - Sturgeon County.
- 26.2 From the date on which these Bylaws are adopted until such time as the results of the first election of the District Councillors, held in accordance with Article 26.3, are certified:
- (a) the Local Council of Metis Nation of Alberta Association Local Council St. Albert - Sturgeon County will serve as the District Council, and the President thereof will serve as the District Captain; and
 - (b) the Local Council of Metis Nation of Alberta Association Local Council St. Albert - Sturgeon County shall hold and exercise all powers, authorities, and responsibilities otherwise vested in the District Councillors either individually or collectively by virtue of these Bylaws and Otipemisiwak Métis Government Laws.

- 26.3 An election of the District Councillors will be held within 180 days of the date the District Council is established and, unless re-elected, all District Councillors who held office prior to such election will cease to hold office on the date the results of such election are certified.
- 26.4 For a period of one (1) year following the coming into force of these Bylaws, the District Council may establish and operate committees, comprised of District Councillors and/or Citizens of the District, to operate and maintain any programs, services, and/or agreements that the Local Council of Metis Nation of Alberta Association St. Albert – Sturgeon County delivered, operated, or was a signatory to prior to the coming into force of these Bylaws.

**Appendix “A”:
Map of Sub-Districts**

(attached)

Map of St. Albert Métis District 11 Sub-Districts



- D11 Population Centers
- 1 - 163
 - 163 - 396
 - 396 - 645
 - 645 - 1589

